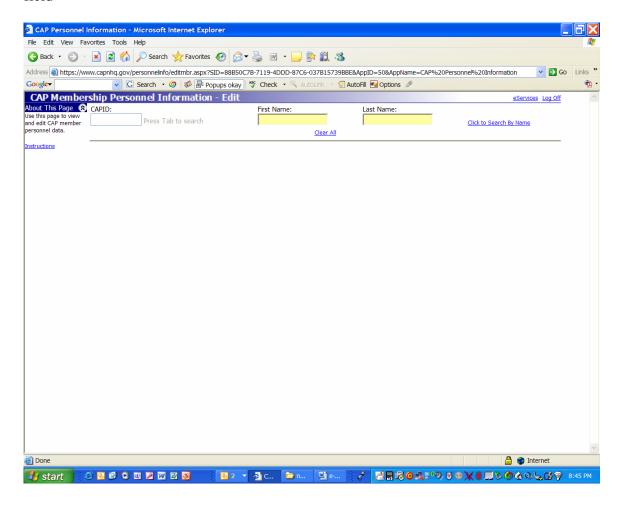
Updating Personal Information for your members

Click on CAP Personnel Information on right hand side

Enter the cap id and then use the TAB key to find the individual Or

Enter first name and last name of the individual and click on the <u>Click to Search by Name</u> field



The information for the member will be displayed
Edit at the bottom is used to update Date of Birth
Other choices are below the Name of the member
Address
Contact

Personal Characteristics

CAP Personnel Information - Microsoft Internet Explorer

